



## Universal Community Garden 2012 Gardener Application Form

*Completed application and contract must be submitted to Ms. Deana Woodall in Universal Companies Corporate office at 800 S. 15 St. Philadelphia PA 19146, sent via e-mail to [dwoodall@universalcompanies.org](mailto:dwoodall@universalcompanies.org) or faxed to 215-754-4247. You will be contacted and notified of plot availability within two weeks of receipt of application.*

*Any questions please call 215-732-6518.*

Name(s) \_\_\_\_\_ Date \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone (home) \_\_\_\_\_ (work) \_\_\_\_\_

(mobile) \_\_\_\_\_ E-mail \_\_\_\_\_

What produce or herbs do you plan to plant (if known)? \_\_\_\_\_

**I am a returning gardener to the Universal Community Garden**     Yes     No

**I have gardened before.**

- Where: \_\_\_\_\_

- For how long: \_\_\_\_\_

**I would like a garden next to a friend**

Name of Friend: \_\_\_\_\_

**Would you like to volunteer to keep the community garden in pristine condition? Please check any areas that you would be interested in volunteering with during the season.**

Site maintenance

Phone calls

Mailings

Path maintenance

Social Events/Gatherings

Annual planting

Fall cleanup

Composting

Construction projects



**Universal Community Garden**  
1500-1504 Christian Street Philadelphia, PA 19146

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**2012 Gardening Rules, Terms and Conditions**

**I will abide by the following rules, terms, and conditions:**

1. I will use this garden at the sole discretion of Universal Companies. I agree to abide by its policies and procedures.
2. The fee for the use of the garden is one hundred twenty-five dollars (\$125.00) per plot, per season (April 1, 2012 - October 31, 2012). This fee includes usage of plot as well as water usage. This fee is payable to **Universal Companies** and should be dropped off or mailed to Universal Companies Corporate office at 800 S. 15th Street, Philadelphia, PA 19146. The fee is payable in one installment. The key to the garden will be released upon receipt of annual dues.
3. There are no refunds based on the success of your gardening plot.
4. Once I have been assigned a plot, I will cultivate and plant it within three weeks. I will garden during the approved gardening months (April 1, 2012 – October 31, 2012). My plot cannot be left uncultivated or unused for any period of two weeks or longer. This could result in the loss of gardening privileges.
5. The dimensions of each plot are 4 x 8 feet. I will not expand my assigned plot beyond this measurement or into paths or other plots. I will keep all my plants within the limits of my garden plot and will not allow any plants to grow more than six feet high. I must keep my plot free of weeds, pests and diseases and agree to use organic products.
6. I will keep my plot, paths, and surrounding areas clean and neat.
7. I will not grow any illegal plant. I will not smoke, drink alcoholic beverages, or use illegal drugs. I will not bring weapons, **pets** or other animals to the garden.
8. Guests and visitors, including children, may enter the garden only if I accompany them. They must follow all rules, terms, and conditions stated here. I will supervise my children at all times when they are in the garden. I am solely responsible for the behavior of my guests.
9. I will not make duplicate keys of any locks at the garden or give my key or lock combination to another person.
10. **I will not take harvest or plants from other gardeners' plots. I will not take anything from the garden that is not rightfully mine; including gardening tools.**
11. I will respect other gardeners, and I will not use abusive or profane language or discriminate against others.
12. I will donate any excess produce to a local hunger agency at least once per season. (Universal Companies staff will assist in collection and delivery of any donations to Philabundance.)
13. I will do my part to keep the garden a secure and enjoyable place where all participants can garden and socialize peacefully in a neighborly manner.
14. I forfeit my right to sue the owner of the land for any reason.
15. Leases are not automatically renewable season to season, however priority for plot leases will be given to past community gardeners who abided by all the rules set forth in this agreement.
16. Gardeners may be assigned to assist in filling water containers throughout the season. If this is the case, gardener would be assigned to one week of service per season.

Breaking any rules, terms, and conditions is cause for exclusion from the garden and loss of rights to your leased plot.

1. You will receive one written warning from Universal Companies.
2. If no response or correction has been made, you will receive a final warning.
3. In another week, if no response or correction has been made, you will receive a final written notification that you have forfeited your gardening privileges and plot.
4. You will be allowed to reapply for lease of another garden plot only after one year, and only at the discretion of Universal Companies.

### **Commitment**

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*I have read and understand the application and accept these rules, terms, and conditions stated above for the participation in Universal Community Garden.*

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

*Community Gardener*

Approved: \_\_\_\_\_ Date: \_\_\_\_\_

*Universal Companies Representative*